



SPC/GEF-R2R/RPSC.2/2

Date: 24<sup>th</sup> July 2017

Original: English

2nd Regional Programme Steering Committee Meeting for the GEF/SPC/UNDP Project Entitled: “Ridge to Reef – Testing the Integration of Water, Land, Forest & Coastal Management to Preserve Ecosystem Services, Store Carbon, Improve Climate Resilience and Sustain Livelihoods in Pacific Island Countries”

Nuku’alofa, Tonga 31st July – 4th August 2017

### PROVISIONAL ANNOTATED AGENDA

#### 1. OPENING OF THE MEETING

##### 1.1. Opening prayer

An opening prayer will be delivered by Reverend Tevita Lataikepa, Minister for the Free Wesleyan Church of Haveluloto, Tonga’tapu

##### 1.2. Welcome address on behalf of SPC-GSD

The Officer Charge in Charge of the GEF Pacific IW R2R Project, Dr Fononga Mangisi-Mafileo will be invited to address the RSC and will welcome participants to the meeting on behalf of the project, the SPC-GSD Interim Director, Mr Akuila Tawake and the SPC Deputy Director General and Head of Suva Office Dr. Audrey Aumua

##### 1.3. Welcome addresses on behalf of the Global Environmental Facility Implementing Agencies

Dr Winifreti Nainoca, Deputy Team Leader Resilience and Sustainable Development, representative, UNDP Pacific Office will welcome participants to the meeting on behalf of the United Nations Development Programme (UNDP), the United Nations Environment Programme (UNEP), and the Food and Agricultural Organisation (FAO)

##### 1.4. Official opening by Minister of Agriculture, Food, Forestry and Fisheries, Hon. Fakahau

The Government of Tonga Minister for Agriculture, Food, Forestry and Fisheries, the Honourable Semisi Fakahau will deliver an opening speech and declare the meeting officially open.

##### 1.5. Benediction

The benediction will be delivered by Reverend Tevita Lataikepa, Minister for the Free Wesleyan Church of Haveluloto, Tonga’tapu

##### 1.6. Group photographs

Participants will be invited to assemble outside the Tanoa International Hotel Conference room for a group photograph.

#### 2. ORGANISATION OF THE MEETING

##### 2.1. Introduction of the Participants

The R2R Officer in Charge, Dr Mangisi-Mafileo will invite participants to introduce themselves to the meeting. A provisional list of participants is contained in document SPC/GEF-R2R/ RPSC.2/Inf.1.

**2.2. Election of Officers (Chairperson FSM, Vice-Chairperson; and 2 Rapporteurs)**

The R2R Officer in Charge, Dr Mangisi-Mafileo will remind the Committee that, Mr Moannata Ientaake from Kiribati and Ms Cynthia Ehmes of FSM were elected Chairperson and Vice-Chairperson of the Committee during its first meeting in October 2016.

Dr Mangisi-Mafileo will remind the Committee further that, according to its Rules of Procedure, elected officers hold office until subsequent meetings, at which time the Vice-Chairperson is promoted to Chairperson.

She will also note that the Rules of Procedure also state that the Committee shall elect two Rapporteurs from among its members at the beginning of each meeting.

***Committee members will be invited to nominate individuals as Vice-Chairperson and Rapporteurs.***

**2.3. Documentation available to the meeting**

The Chairperson will invite the Regional R2R Science Officer, Ms Emma Newland to review the documentation available to the meeting, a list of which is contained in document SPC/GEF-R2R/ RPSC.2/Inf.2

**2.4. Programme of work and arrangements for the conduct of the meeting**

The Chairperson will invite the Regional R2R Science Officer, Ms Newland to brief participants on the administrative arrangements for the conduct of the meeting, and the proposed organisation of work as outlined in information document SPC/GEF-R2R/ RPSC.2/Inf.3.

She will highlight Most Significant Change Training to be held on Saturday 5<sup>th</sup> August outlined in information document SPC/GEF-R2R/ RPSC.2/Inf.4 and that the week following the RSC meeting will be used to convene the inaugural unit of the Post-Graduate Certificate in Ridge to Reef Sustainable Development delivered by the James Cook University.

**2.5. Adoption of the Report of Inception Workshop and 1<sup>st</sup> RSC Meeting**

The Chairperson will introduce the document SPC/GEF-R2R/ RPSC.2/3 'RSC1 Meeting Report'

***Committee members are invited to review and adopt the RSC 1 meeting report.***

**3. ADOPTION OF THE MEETING AGENDA**

The Chairperson will introduce the Provisional Agenda prepared by the Regional Project Coordinating Unit (RPCU) as document SPC/GEF-R2R/ RPSC.2/1 and the Annotated Provisional Agenda, document SPC/GEF-R2R/ RPSC.2/2 (this document). The Chairperson will invite members of the RPSC to propose any amendments or additional items for consideration, prior to the adoption of the agenda

***Committee members are invited to review, revise, and adopt the meeting agenda.***

**4. STATUS OF THE GEF PACIFIC RIDGE TO REEF PROGRAMME**

**4.1. Presentation of the Regional programme structure**

Dr. Winifreti Nainoca, UNDP, will present on the Regional Ridge to Reef Programme, including the interlinked GEF Pacific R2R STAR Projects and the GEF R2R International Waters Project

- 4.2. Presentation of the purpose, goals and objectives of the GEF R2R International Waters**  
The R2R Officer in Charge, Dr Mangisi-Mafileo will present on the purpose, goals and objectives of the GEF R2R International Waters Project.
- 4.3. Annual Report on the Status of the GEF R2R International Waters Project**  
The Chairperson will invite the Officer in Charge, Dr Mangisi-Mafileo, to present discussion document SPC/GEF-R2R/RPSC.2/5 '*Status of the GEF R2R International Waters Project*'. Dr Mangisi-Mafileo will outline progress and achievements to end June 2017.
- 4.4. Plans for Mid-Term Evaluation of the GEF IW R2R Project**  
The Chairperson will invite the Regional R2R Project and Science Leader, Dr Milika Sobey, to introduce and summarise the priority needs of the project over the next 12 months to the mid-term evaluation in July 2018.
- 5. PRESENTATION OF THE REGIONAL WORK PLAN AND BUDGET FOR THE GEF PACIFIC R2R IW PROJECT**  
The Chairperson will invite the Officer in Charge of the GEF Pacific R2R International Waters Project, Dr Mangisi-Mafileo, to present discussion document SPC/GEF-R2R/RPSC.2/6, '*Regional Workplan and Budget for the GEF Pacific R2R IW Project*'. A draft work plan and budget covering the period July 2017 – June 2018.
- Committee members will be invited to review and endorse the annual workplan and budget***
- 6. COUNTRY PRESENTATIONS ON NATIONAL-LEVEL IMPLEMENTATION OF THE GEF PACIFIC RIDGE TO REEF PROGRAMME: ANNUAL STATUS REPORTS AND WORKPLANS**  
National IW R2R project managers will be invited to deliver country presentations on national-level implementation of the GEF Pacific Ridge to Reef Programme, including a description of targets, anticipated outcomes, and proposed coordination mechanisms. These presentations will identify project highlights so far, and challenges faced in implementation.
- 7. CAPACITY DEVELOPMENT FOR R2R**
- 7.1. Presentation on Post Graduate Certificate for Ridge to Reef Sustainable Development**  
The Chairperson will invite representatives from the James Cook University (JCU) to present on *Building Capacity for R2R: Post Graduate Certificate*. Representatives will present on the background and strengths of JCU, and outline of the structure and content of the post-graduate certificate.
- 8. MID-TERM REVIEW**
- 8.1. Consideration of draft National Mid-Term Reports**  
The Chairperson will invite the Project and Science Leader, Dr Sobey, to present a discussion document SPC/GEF-R2R/RPSC.2/7 '*Mid-Term Review and Mid-Term Project Reports*' on the mid-term review of the project that will occur end July 2018. The intent and scope of the review and the identification of activities that need to be implemented before the review will be discussed. A clear demarcation will be made between what the national projects and the regional project need to achieve before the mid-term review. Countries will be provided templates for the mid-term report and results notes that will need to be compiled before the review.
- JOINT SCIENCE PLANNING WORKSHOP**  
The Science team at the Regional Programme Coordination Unit will lead the committee through joint science and technical planning exercise and activities

## **9. STAKEHOLDER ENGAGEMENT AND GENDER MAINSTREAMING**

### **9.1. Stakeholder engagement best practice from Tonga**

The Chairperson will invite the Tonga National R2R Project, Project Manager Ta'hirih Hokafonu to present on some best practice experiences and lessons learnt of the project in stakeholder engagement.

Ms. Newland from the RPCU will then lead the Committee through an exercise to identify opportunities for joint stakeholder engagement planning in the National IW and STAR R2R Projects.

### **9.2. Gender Mainstreaming Progress Report**

The Chairperson will invite the Regional R2R Gender Adviser, Ms. Aliti Vuniseya to present discussion document SPC/GEF-R2R/RPSC.2.1/8 '*Gender Mainstreaming Progress Report*'. The document will present the planned program of works for gender mainstreaming in the coming 12 months.

Ms. Vuniseya will further lead the meeting through a facilitated exercise on identifying potential linked entry points for gender inclusive activities in the IW and STAR Projects.

## **10. GEF RIDGE TO REEF PROGRAME COMMUNICATIONS**

### **10.1. Media and Communications Partnerships**

The Chairperson will invite the Officer in Charge of the GEF Pacific R2R IW Project, Dr. Mangisi-Mafileo to present the discussion document SPC/GEF-R2R/RPSC.2/9 '*Media and Communications Partnerships*'

***Committee members will be invited to consider and endorse proposed recommendations for media and communications partnerships.***

## **11. KNOWLEDGE MANAGEMENT AND SHARING**

### **11.1. Draft Guide for Online Register of R2R Experts and Practitioners**

The Chairperson will invite the Officer in Charge of the GEF Pacific R2R IW Project, Dr. Fononga Mangisi-Mafileo to present the discussion document SPC/GEF-R2R/RPSC.2/10 '*Draft Guide for Online Register of R2R Experts and Practitioners*'

***Committee members will be invited to consider, review and consider endorsement of the draft guide for the development of an online register of R2R Experts and Practitioners.***

## **JOINT COMMUNICATIONS PLANNING WORKSHOP**

The Communications team at the Regional Programme Coordination Unit will lead the committee through joint communications planning exercise and activities

## **FIELD TRIP**

## **12. A SCIENCE-BASED APPROACH RAPID ASSESSMENT OF PRIORITY COASTAL AREAS (RAPCA)**

### **12.1. Planning for the State of the Coasts Reporting**

The Chairperson will invite the Regional Science Officer, Ms. Newland to present the discussion document SPC/GEF-R2R/RPSC.2.1/11 '*State of the Coasts (SoC) Draft Table of Contents*'. This document will provide a brief background on the development and structure of the State of the Coast reporting process and present a draft Table of Contents for national State of the Coast Reports.

***Committee members will be invited to make comments on the key attributes of the draft State of the Coast Report***

**12.2. SoCs Diagnostic Report Contents and Schedule for Preparation**

Further, Ms. Newland will present discussion document SPC/GEF-R2R/RPSC.2.1/12 'State of the Coasts Diagnostic Report Contents and Schedule for Preparation'. This document will provide background on the development and structure of the diagnostic analysis process and present a draft Table of Contents for national SoC Diagnostic Analysis.

***Committee members will be invited to make comments on the key attributes of the Diagnostic Report.***

**12.3. Rapid Assessment of Priority Coastal Areas Methodology Piloting**

The Chairperson will invite the Project and Science Leader, Dr Sobey, to present discussion document SPC/GEF-R2R/RPSC.2/13 'Rapid Assessment of Priority Coastal Areas (RAPCA)' outlining the progress to date on the Rapid Coastal Assessment methodology and indicators developed thus far.

**12.4. RAPCA Roll Out Schedule and National Implementation**

Dr Sobey will present a schedule of countries where the Regional Project Coordination unit will seek to conduct the RAPCA before the mid-term review and the preparation required in-country.

**13. MAINSTREAMING R2R INTO NATIONAL DEVELOPMENT PLANNING**

**13.1. Presentation from Samoa, Ministry of Natural Resource and Environment on integrating R2R into national development planning**

**Interactive joint working groups on national development planning**

The Chairperson will invite a member of the Regional Project Coordinating Unit to facilitate a working group for National IW and STAR Projects to identify national planning cycles and entry points for mainstreaming R2R.

**14. ANY OTHER BUSINESS**

**15. CLOSURE**