

Special meeting of TTF
19 February 2021
ECD Boardroom

Attendance:

See the list attached.

1. Welcoming Remarks – PM

The Project Manager (PM), Mr. Teema BIKO welcomed the participants to the meeting.

2. Update on the construction of Dry Litter Technology pigpen and Costing

PM updated members on the progress of the construction of the pigpen. He noted the design and costing has been finalized based on the new design that adopted from American Samoa. The cost for each unit is about \$560.00 AUD. This will include the cost for the materials and the construction since the Agriculture and Livestock Division Handyman will be engaged to construct the pigpens.

PM said some of the stock of the construction materials are not enough by the local suppliers. Hence, we anticipate the difference in cost of the materials when they are sourced from different suppliers who are more expensive.

Mr. Peter from MISE advised the meeting to note the cost inflation of construction materials.

PM reported on the update of the construction of the pigpen based on the new design. He noted the following:

- A bilateral meeting was held with Director of Agriculture and Livestock Division to discuss the possibility of engaging the division Handyman in the construction of the pigpens. The meeting went well and the Director approved his engagement afterhours.
- Materials for 14 pigpens) have been procured. The construction is now underway (pre-constructed/fabricated).

PM noted that based on the new design approved by TTF in its last meeting the cost of the pigpen (American Samoa design) per unit is \$570 (AUD) for the materials. Hence for 30 pigpens the estimated cost will be \$17, 100. This is more than the allocated budget of 11,511 (AUD) or \$8,500 USD as per the MYCWP.

Based on the above, PM sought support of TTF members for budget reallocation of pigpen design to cater for the procurement of the materials particularly the budget for the construction noting that the construction is done by ALD. The PM noted the following budgets lines:

- Pigpen construction with budget of \$9,000 USD
- Procure material of \$8,500 USD
- Consultation and finalization of DLT design of \$4,000; and
- Design \$2,000

The meeting agreed/support in principle the reallocation of the funds since it within budget line. However, the PM was tasked to share to members the MYCWP highlighting those related funds to be reallocated to help them in the review and decision.

The meeting also agreed to allow 1 week for members to do their review and indicate their decision by email to PMU. The PMU will consider the proposal being considered by members after 1 week has elapsed.

3. Review the structure of the DLT operational and maintenance manual

PM presented a draft structure of the operational and maintenance manual drafted by counterpart from ALD and invited comments/inputs from members.

With no further comments from stakeholders, the meeting agreed to review the first draft of the manual in the next scheduled meeting of TTF.

4. Review the updated Option Paper – outlining funding streams and requirements

PM presented the updated option paper. He highlighted the important outcomes of the meeting held with MWYSSA and MIA that further review the draft paper.

Since most members attended the meeting for the first time, it was agreed for PM to share the updated copy of the paper to members for their further review. The meeting also agreed to finalize the paper before the training convened with communities in April 2021.

5. Discuss the Science to Policy (S2P) Framework Expertise Inventory documentations

PM informed the meeting about the S2P expertise inventory noting that RPCU is undertaking an inventory of the in-country capacity toward delivering the Science to Policy continuum on the following topics (areas).

- Island Diagnostic Analysis (IDA)
- Spatial Prioritization
- State of Coast (SoC)

He added, the inventory will help the RPCU assess the human resource capacity in-country in determining the priority tasks and what can be delivered by end of project in August 2021.

The meeting indicated Mr. Tabouia Metutera as a potential candidate for development of IDA. Riteta from MISE agree to approach Mr. Tabouia Metutera, a retired staff of MISE to see if he interested.

After a lengthy discussion on this, the meeting agreed to discuss internally their potential candidates from their respective offices and back to the PMU within a week.

The meeting adjourned at 12:15pm

Attendance list

IW R2R Project Technical Task Force
 Special Meeting
 19 March 2021
 ECD Boardroom

Attendance list

Name	Sex		Organization	Contact (Email)
	M	F		
Tanateiti		✓	MFRD	tanateitiu@fishones.gov.ki
Peter (Iorome) ✓	✓		MISE	peter@mise.gov.ki
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